

Services Acquisition FIPT

22 Apr 2016

Attendees:

- Brennan, Kenneth, OUSD(AT&L)/DPAP Services Acquisition (SA FIPT Functional Leader)
- Sweeney, Scott, OUSD(AT&L)/DPAP Services Acquisition (SA FIPT Executive Secretary)
- Banks, Roxanne, DLA SSM
- DeSimone, Laura, MDA SSM
- Koufas, Ted, USSOCOM (via phone)
- Taylor, Sherry, Army OSSM (via phone)
- Whitfield, Giselle, Army DACM Office (via phone)
- Milligan, Monique, ASN RD&A
- Dunbar, Natalie, ASN RD&A
- Trigg, Michelle, SAF/AQ (via phone)
- Mercado, Jose, SAF/AQ (via phone)
- Preisinger, Julia, SAF/AQ (via phone)
- Bolluyt, Robert, DHA (via phone)
- Colvill, Al, DLA (via phone)
- Fisher, CAPT (SEL) Terrel, DLA (via phone)
- Floyd, Larry, DAU
- Stroup, Adam, DAU (via phone)
- Boissonniere, Richard, OUSD(AT&L)/DPAP Services Acquisition
- Middleton, Anita, OUSD(AT&L)/DPAP Services Acquisition
- Nuckols, Brian, OUSD(AT&L)/DPAP Services Acquisition
- Weinstein, Danny, OUSD(AT&L)/DPAP Services Acquisition (CTR)

I. Functional Services Manager (FSM) Notional Core Training

- a. Mr Sweeney briefed the core training curriculum that was agreed upon by the SSMs at their 1 Mar special session.
- b. The new course included for FSM Level III training, Services Acquisition Management, will be coded ACQ 25X. DAU is developing this course as part of the Acquisition Management (ACQ) series.
- c. This notional FSM training curriculum was briefed to USD Kendall and PDUSD Estevez at the BSIG on 14 Apr, where it generated no objection and will thus move forward to implementation.
- d. DPAP Services Acquisition will prepare a memorandum summarizing this notional FSM training.
- e. ACQ 165, Defense Acquisition of Services (pilot)
 - i. The ACQ 165 course pilot will be held 5–17 May, with a kickoff meeting scheduled for 28 Apr.
 - ii. The list of pilot participants has been finalized. The pilot will be conducted online.

- iii. The course itself is planned for completion and launch during Q4 FY16.
- f. FPM 101, Fundamentals of Project Management
 - i. FPM 101 is an Air Force Institute of Technology (AFIT) School of Systems & Logistics (LS) course that is an option to satisfy one of the requirements for FSM Level III.
 - ii. DAU believes that it would be premature to discuss an MOA between DAU and AFIT so that DAU could host for non-Air Force personnel. DAU believes that AFIT should administer the course because it is an AFIT course, and there would likely be issues with software/database compatibility.
 - iii. Once ACQ 25X, Services Acquisition Management, is developed and launched, DAU will provide this training directly.
- g. ACQ 25X, Services Acquisition Management
 - i. DAU is planning general course content for ACQ 25X, although DAU expressed a need for a fully approved competency analysis, as well as funding and direction. Mr Brennan will meet with DAU leadership to discuss.
 - ii. The course will include best practices from the private sector, including Agile project management and process reengineering/business transformation.

II. Services Acquisition Workshops (SAWs)

- a. DAU provided an update on SAWs.
 - i. There have been 39 SAWs held thus far in FY16, and a total of 240 SAWs since FY09. This includes the MILDEPs, the 4th Estate, and the Joint Command.
 - ii. Waivers from the SAW requirement are submitted to DPAP, which to date has only issued a waiver one time.
 - iii. DAU stated that the Acquisition Requirements Roadmap Tool (ARRT) suite can be introduced to SAW and source-selection teams, especially at step 4 of its services acquisition training process.
 - iv. DAU provided an overview of its learning and performance support tools for services acquisitions, including the Service Acquisition Mall (SAM) and ARRT suite. DAU is currently developing v2.0 of the ARRT performance assessment and cost estimator tools.
- b. Army briefed a summary of feedback it has received on SAWs, including best practices and potential improvements.
 - i. A key best practice is obtaining support from senior leadership. Army noted that SAWs have the support of DASA(P).
 - ii. It is also important to hold the SAW at the correct time—neither too early nor too late. Army is working to improve notification of the SAW requirement so that SAWs get held at the appropriate step of the services acquisition process.
 - iii. Advance planning, including a pre-SAW meeting with all participants and facilitators, leads to better SAW outcomes, as does the use of a multi-functional integrated process team.
 - iv. Post-SAW follow-up, including completion of a survey to garner feedback, is important.

- v. SAWs should be tailored based on the dollar value, complexity, urgency, and other aspects of an acquisition.

III. Update on Air Force Coding Pilot

- a. The USD(AT&L) memo establishing the Services Acquisition Manager functional area and announcing the Air Force coding pilot was signed on 15 Apr.
- b. The goal is to pilot initial implementation of this new acquisition functional area in the Air Force while providing insight to other DoD Components.
- c. Implementation of the new functional area will consider access to needed training for the services acquisition workforce.
- d. The pilot program—an integrated master schedule for which is due six months from the date of the USD memorandum—will develop a position category description, identify personnel in the services acquisition workforce, identify training needs, and codes positions.

IV. DAWDF—“Designation” of Temporary Members of the Acquisition Workforce

- a. 10 U.S.C. 1705 refers to “designation” of temporary members of the acquisition workforce, which has led to questions about how such members must be designated.
- b. Now that DAWDF has been made permanent, the community would like to use the funds to maximum benefit in support of workforce development. The question is whether the wording of the law will have to be changed in order to maximize DAWDF use.
- c. No organization currently designates members of the acquisition workforce. (However, Air Force does use special experience identifiers for members of the requirements workforce in order to allow them access to needed training.)
- d. HCI’s interpretation of the law is that DAWDF can be used for non-acquisition workforce members who have acquisition-related duties.
- e. HCI will lead a mid-year review of DAWDF implementation on 29 Apr.
- f. The DAWDF Working Group will meet on 19 May. The SA FIPT will defer to this WG to clarify questions as to how temporary members of the acquisition workforce are currently designated, how they should be designated going forward, and whether temporary members of the services acquisition workforce should be exempt from the designation requirement.

V. Navy-Ordered COR 222/ACQ 265 Course Schedule

- a. Navy has ordered several sessions of COR 222, Contracting Officer’s Representative Course, and ACQ 265, Mission-Focused Services Acquisition, through Sep 2016 in both CONUS and OCONUS.
- b. At each session, there are a limited number of seats that are open to non-Navy personnel for a certain period of time, after which the seats go back to Navy.
- c. Interested non-Navy attendees should reserve their seats by e-mailing Danny Weinstein at daniel.b.weinstein.ctr@mail.mil.

VI. DPAP Services Acquisition Training

- a. The first DPAP services acquisition training was held at Southbridge, MA, in December 2015.

- b. There were approximately 85 attendees, including both requirements and contracting workforce members at both managerial and less senior levels.
- c. In general, feedback from participants was highly positive.
- d. The next DPAP SA training will be held 27 Jun – 1 Jul 2016, again at Southbridge.
- e. Ms Grady, DPAP Director, will deliver opening remarks; Mr Estevez, PDUSD, will kick-off the training; and Mr Brennan will serve as host. SSMs and FDEs will also be represented among the Senior Leaders in attendance.
- f. Discussion topics will include implementation of DoDI 5000.74, category management, bridge contracts, and service requirements review boards (SRRBs). Representatives from OGC will provide training on dealing with protests, and representatives from CAPE will provide cost-estimating training. The agenda will include case studies, hot topics, and lessons learned.
- g. Formal invitations to the summer 2016 Southbridge training will go out in late Apr 2016.
- h. DPAP's goal is for 100 participants to attend the training, approximately half from the contracting workforce and half from the requirements workforce.
- i. For this session, DPAP is looking for somewhat greater representation from the MILDEPs and the larger 4th Estate agencies, such as MDA, DLA, and DHA, as compared to the Dec 2015 training, which had more representation from smaller 4th Estate agencies. The approximate target is 20 Army attendees, 20 Navy/USMC, and 20 Air Force, with the remainder from the 4th Estate; however, there is flexibility.
- j. In general, those who attended the Dec 2015 training should not apply to attend the summer 2016 training, although there may be some exceptions.
- k. DAWDF can be used to pay for travel costs for the Southbridge training.
- l. DPAP's goal is to sponsor 3–4 SA training sessions each fiscal year, starting with FY17.

VII. Closing

- a. A discussion of future site visits and presentations was deferred to the SA FIPT Working Group.
- b. The SA FIPT WG will also discuss making program management for SA the “Commander’s business.”

VIII. Key Dates

- a. 19 May: SA FIPT WG meeting
- b. 2 Jun: SA FIPT meeting
- c. 27 Jun – 1 Jul: SA training at Southbridge
- d. 14 Jul: SA FIPT WG meeting
- e. 4 Aug: SA FIPT meeting
- f. 22 Sep: SA FIPT WG meeting
- g. 18 Oct: SA FIPT meeting